

Merton and Sutton Joint Cemetery Board

Membership:

Merton Council

Margaret Brierly

Patricia Lewis (vice-Chair)

Brian Lewis-Lavender

George Reynolds

Ron Wilson

Sutton Council:

Margaret Ali

Cliff Carter

Ian Chapman

John Drage (Chair)

Peter Wallis

John Keys (Substitute member)

The Annual Meeting of the Board will be held on:

Date: 17 February 2009

Time: 15:00

Venue: Council Chamber, Merton Civic Centre

Merton and Sutton Joint Cemetery Board

17 February 2009

1. Declarations of interest
2. Apologies for absence
3. Minutes of the meeting held on 31 July 2008 3
4. Appointment of a Registrar 5
5. Budgetary Monitoring 2008/09 Quarter 3 7

It is anticipated that there will be further reports to be issued for this agenda and these will be despatched as soon as they are available. It is expected that there will be reports on:

Revenue estimates 2009/10

Extension of the Cemetery

Land Holdings report

MERTON AND SUTTON JOINT CEMETERY BOARD
31 JULY 2008

(19:00 TO 21:05)

PRESENT:

Merton Councillors:

Patricia Lewis, Brian Lewis-Lavender and Ron Wilson

Sutton Councillors

Margaret Ali, Cliff Carter, Ian Chapman, John Drage and Peter Wallis

Grant Miles (Acting Treasurer), Howard Joy (Consultant Surveyor), Mike Smith (Registrar), Colin Millar (Clerk), Mark Robinson (Cemeteries Manager), Mark Waldron (Cemetery Supervisor), Mark Humphries (Strategic Facilities and Corporate Buildings Manager) and Richard Ladbrook (Project Manager – Facilities Management)

Apologies for absence were received from: Councillor Margaret Brierly

1 APPOINTMENT OF CHAIR FOR 2008/09 (Agenda item 1)

RESOLVED: that Councillor Peter Wallis is appointed as Chair for 2008/09

2 APPOINTMENT OF VICE-CHAIR FOR 2008/09 (Agenda item 4)

RESOLVED: that Councillor Patricia Lewis is appointed as vice-chair for 2008/09

3 MINUTES OF THE MEETING HELD ON 19 FEBRUARY 2008
(Agenda item 5)

RESOLVED: That the minutes of the meeting held on 19 February are agreed

4 INTERMENT STATISTICS (Agenda item 6)

RECEIVED

5 WORK BEING UNDERTAKEN/PLANNED/OR REQUIRED IN THE
CEMETERY (Agenda item 7)

Members asked the Cemetery manager to look into replacing the current wire rubbish bins with closed bins and referred to the style used in the North East Surrey Crematorium. Sponsorship could also be investigated.

RESOLVED: That the Board confirms the appointment of Mike Smith – LBM Leisure and Culture Greenspaces Manager as Registrar to the Board with effect from 13 June 2007.

6 ABSTRACT OF ACCOUNTS 2007/2008 AND BUDGETARY CONTROL 1ST
QUARTER 2008-09 (Agenda item 8)

RESOLVED: That the abstract of accounts for 2007-08 and the 1st quarter budgetary control monitoring for 2008-09 are approved.

MERTON AND SUTTON JOINT CEMETERY BOARD
31 JULY 2008

Prior to discussing the next item the Board invited Ms Goodson and her assistant Jane to address the Board and discussed her situation.

The Board undertook to keep Ms Goodson informed of developments which were likely to affect her.

RESOLVED: That the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information relating the financial or business affairs of an individual

7 LAND HOLDINGS PROGRESS REPORT (Agenda item 9)

Mark Humphries and Richard Ladbrook discussed the options for electricity supply to the tenanted area.

The Surveyor confirmed that no action was being taken on arrears until the situation regarding the electrical supply was resolved.

In respect of the preparation of land for burial use the Board agreed that Area C should be incorporated in the drainage and grading proposals.

Officers agreed to arrange a presentation by the Consultants on the works to be undertaken in preparing the land for burial use.

RESOLVED: (1) That the Board agrees to pursue option 2 for the provision of an electrical connection to area C which should also provide for supply needs in connection with the use of Area D for burials.

(2) That officers are asked to assess with the tenant possible solutions to provide electricity in the interim period until the connection can be made. The Consultant Surveyor is authorised to proceed with measures to make this provision in consultation with members of the Board and other Officers of the Board.

(3) That the Board agrees to move to design stage for the grading and drainage works and instructs officers to make a further report to the Board on the final project costs.